**AYHC ADULT LEADER OF THE YEAR**

**NOMINATION INSTRUCTIONS & FORM**

**Who:** American Youth Horse Council Adult Leader of the Year

**What:** An annual award to recognize individuals who work with youth and horses. This top leader introduces newcomers to the horse industry, mentors young horsemen, and promotes the horse industry within the local community. They accomplish these goals in fun and innovative ways. Any member in good standing with AYHC may nominate a deserving adult leader from the youth horse industry. The nominee is not required to be a current AYHC member. The nominee should be considered a good ambassador of the youth horse industry for this national recognition**.**

**When:** Nominations can be made to the AYHC Awards Committee through October 15.

**Why:** Strong adult leadership for young horsemen today helps ensure a vital horse industry in the future. Any leader who volunteers time and effort to the youth horse industry should be recognized as a potential candidate for this award.

**Nomination Requirements:**

* Electronically submit a completed nomination form
* Include 3 photos illustrating the nominee’s involvement in horse and/or leadership activities.
	+ **Photos must be jpeg format** and at least 300 dpi.
* Submission should be formatted in 12 point Arial font, single spaced (hand written applications will not be accepted).
* Attach a minimum of 2 letters of recommendation/support. (maximum of 5 letters). Any one of your references may be contacted for additional information/clarification.
	+ At least one of these letters must be from a youth
	+ Letter writers may not be related to the nominee

**Selection process:**

* When we receive your nomination, the nominee will be assigned to a committee member who will contact them to arrange a telephone interview. Questions will be provided in advance of the interview.
* Following the interview, the committee will review and evaluate the applications and interviews, and then select this year’s recipient based on the following criteria:
	+ The nominee’s leadership in the horse industry
	+ The nominee’s specific contributions to the youth horse industry
	+ The nominee’s “level” of involvement (local, statewide or beyond)
* Nominees will be recognized in the quarterly AYHC newsletter.
* The award winner will be recognized at the AYHC Symposium and will receive a one year AYHC Adult Leader Membership.

**Nominations not meeting the above requirements will not be considered**

Submit your completed nomination to AYHC no later than October 15 via email to: info@ayhc.com. Questions may be directed to Danette McGuire at the same email or 817.320.2005.

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**AWARD NOMINATION**

|  |  |
| --- | --- |
| **Nominee Name** |  |
| Barn Name/Business Name or Affiliation |  |
| Telephone |  |
| Email |  |
| Address |  |
| City, State and Zip |  |
| **Nominated by** |  |
| Telephone |  |
| Email |  |

**Please answer the following questions specifically. Please number your responses. Your submission (not including this cover page) should be 1500 words or less.**

1. How long has the nominee been working with youth within the horse industry?
2. What is the nominee’s current role(s) within the youth horse industry?
3. Would you consider this person a respected member of the community? Why or Why Not?
4. What do the youth who this nominee impacts say about him/her?
5. What is the most important thing you want us to know about this person and their contributions to the youth horse industry? Why are they the best candidate?
6. Identify and briefly elaborate on the next 3 most important contributions this person has made to the youth horse industry.
7. Briefly, tell us a little bit about yourself and your relationship to the nominee.

Final Check List:

\_\_\_ Nomination Form

\_\_\_ Three photos (at least 300 dpi)

\_\_\_ Youth Letter of Support

\_\_\_ Adult Letter of Support

\_\_\_ Email to info@AYHC.com

*Revised 7/2019*